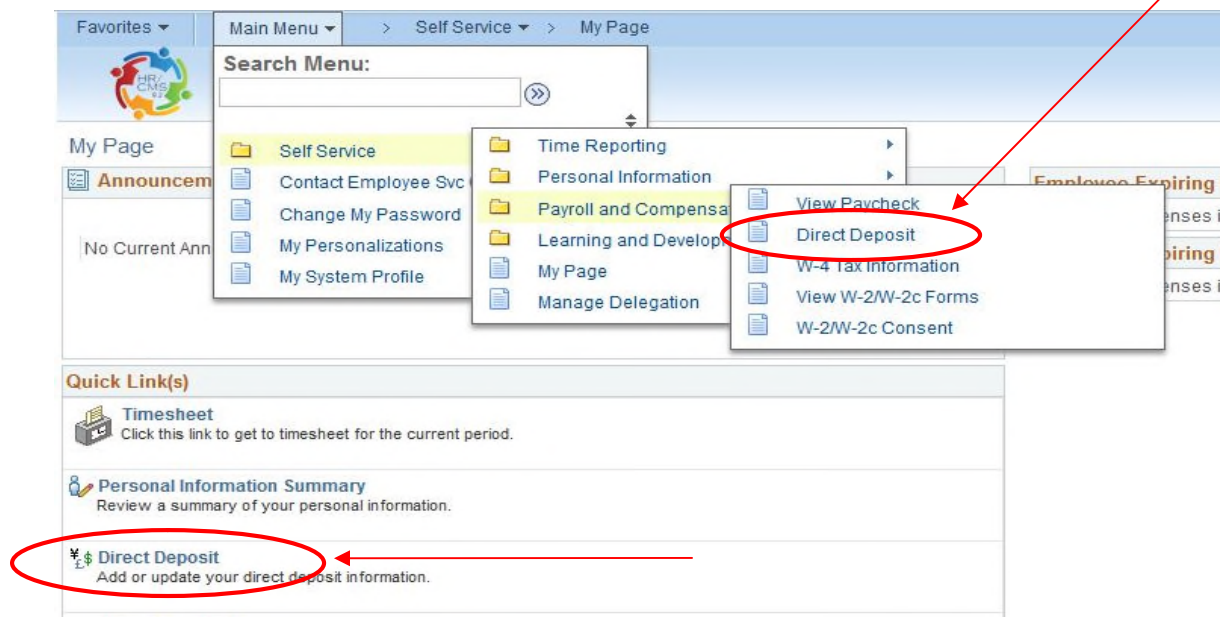


Updating Direct Deposit Information

To update your Direct Deposit information, or to add other accounts, simply use the SSTA system. First, click on “Direct Deposit” on either the Quick Links section or under “Payroll and Compensation.”



Doing so will bring you to the Direct Deposit page. From here, make edits or changes using the various change buttons. For assistance while making changes, please contact the Employee Services Center.

Direct Deposit

All employees must have a Deposit Type of Balance. Balance Account Routing and Account numbers can be changed, but not deleted.

You are responsible for the accuracy of the data you enter and the timing of the change. Timing of direct deposit changes may impact your next pay advice.

If you need more information, please click [Direct Deposit Timing](#)

My participation in direct deposit authorizes my employer, through the State Treasurer, to debit any over-deposit or error, which it has caused to be made to my account.

You can only update this information once a day. Once you navigate away from the Direct Deposit page, you need to wait until the next day to make changes.

Review, add or update your direct deposit information.

Account Type	Routing Number	Account Number	Deposit Type	Amt/Pct	Deposit Order	
Checking	*****	*****	Balance		99	Edit Delete

[Add Account](#)

Pay Statement Print Option

A red arrow points from the 'Add Account' button to the 'Direct Deposit' link in the Quick Links section of the previous screenshot. Another red arrow points from the 'Edit' and 'Delete' buttons to the 'Direct Deposit' option in the dropdown menu of the previous screenshot.

Issues accessing the system? Any general questions? Please contact the MassHR ESC at 617-979-8500